



Thank you for your interest in Szent Istvan University. Before you begin to fill in your application form, please take a moment to thoroughly review this document. To successfully apply for studies at Szent Istvan University applicants must complete all of the following steps:

- ✓ complete all sections of the **application form**
- ✓ attach a **letter of motivation** outlining your reasons for choosing the course
- ✓ attach **reference forms, recommendation letters from referees** (one is good, two is better!)
- ✓ enclose applicable academic documents:
 - ✓ **BSc applicants** must enclose an official copy of their **secondary school final examination**.
 - ✓ **MSc applicants** must enclose a copy of their **BSc degree certificate and a transcript**.
- ✓ enclose **evidence of their English ability**, e.g. TOEFL, IELTS, etc. (*if English is not their first language*)
(All applicants will take a short English examination upon arrival at Szent Istvan University. Those who do not meet requirements will be required to undergo a preliminary course or "0 year," where they will study the English language and take other introductory courses.)
- ✓ attach a brief **Curriculum Vitae**.

Important note: *All documentation must be in English. Translations from other languages must be certified.*

"Where should I send my application package?"

**Office of International Affairs
Attn: International Admissions
Szent István University
H-2103 GÖDÖLLŐ, Páter K. U. 1, Hungary**

Tuition Fees and Other Costs

Registration fee:	45 Euro / Student	Paid 30 days before registration
Tuition for BSc programmes:	1.100-2.300 Euro / Semester	Paid 30 days before registration
Tuition for MSc programmes:	1.400-3.000 Euro / Semester	Paid 30 days before registration
Student card fee:	10 Euro / Student	Paid at the beginning of academic year
Accommodation:	45.000HUF / Month 55.000HUF / Month	Double Occupancy Single Occupancy

Both BSc and MSc Programmes are self-financed courses and tuition fees will be charged. These fees cover education, research, organised field trips and excursions.

Application Deadline: 02 May, 2012

"What happens after I send my application?"

Student applications are considered by the leaders of our BSc and MSc Programmes after all of the required documents have been received. All applications will have been processed shortly after the June 30th application deadline. Applicants will then receive a short email regarding the decision of the faculty and, if accepted, further instructions which will include:

- payment instructions
- further necessary documentation
- the date when students need to arrive at Szent Istvan University
- the date when the course starts
- accommodation possibilities

"Where should I pay the tuition and other fees?"

Please do not send cash in the mail. You can transfer the application fee to the following bank account of the university:

Number of Bank Account: 10032000-00282826-00000000

Name of Bank Account: Szent István Egyetem

Name and Address of Bank: MÁK (Magyar Államkincstár)

H-1139 Budapest, Váci u.71.

IBAN: HU68-10032000-00282826-00000000

SWIFT Code: MANEHUHB

In the comments field, please write the name of the program for which you have applied.

“When can I start my visa application process?”

If accepted, you will receive the letter of acceptance, which is necessary for your visa application **after we have received payment for tuition and registration.** *In the case of a visa refusal, these costs will be refunded*

"What if I have more questions?"

Please don't hesitate to contact us if you have any further questions regarding the application process. We understand that university enrollment is a major event in the lives of prospective students and we are here to make the process as easy and stress free as possible. You can direct your questions to:

international@szie.hu

If you have any specific questions about the degree programmes, please direct them to the following email addresses according to the faculty by which the programmes are offered:

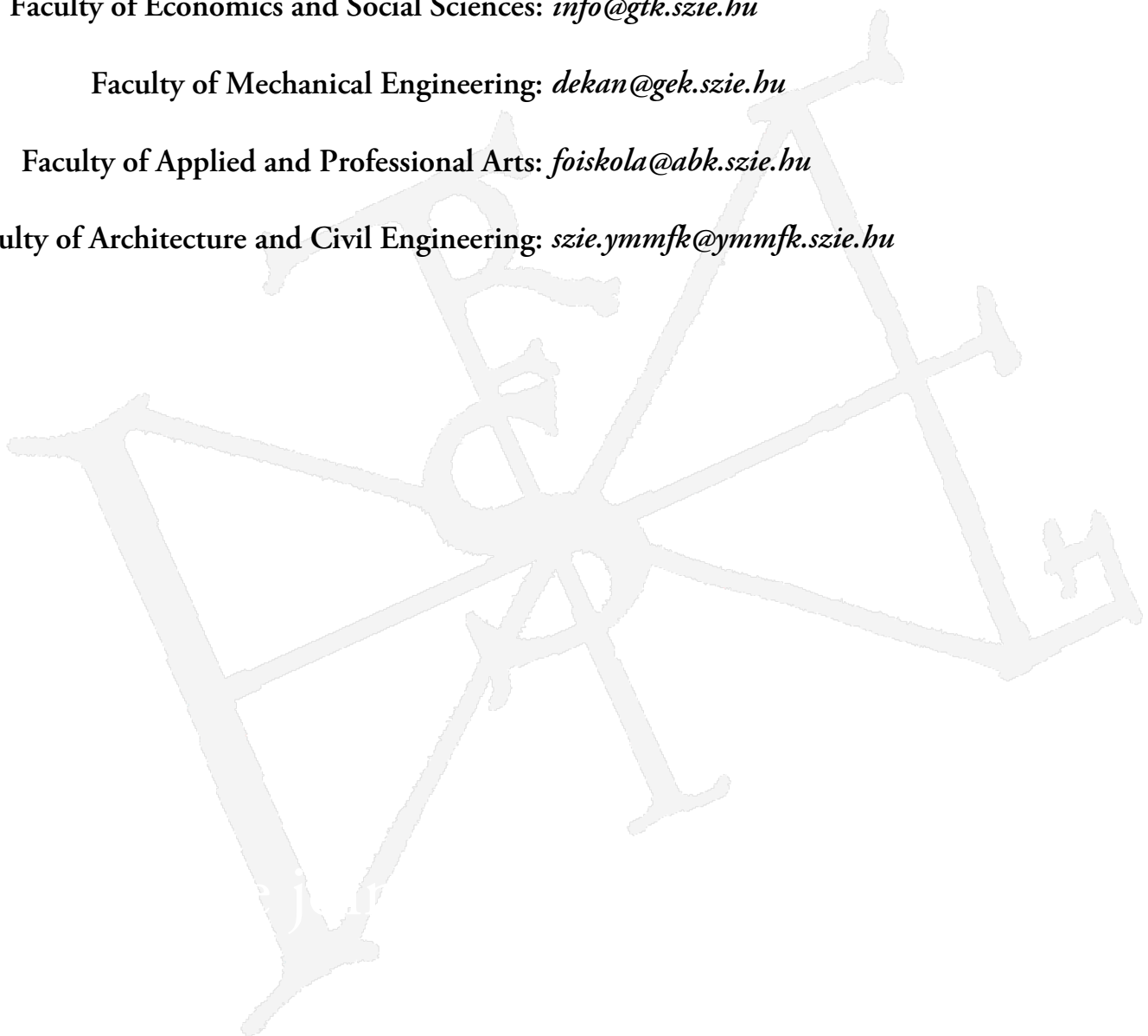
Faculty of Agricultural and Environmental Sciences: *dekan@mkk.szie.hu*

Faculty of Economics and Social Sciences: *info@gtk.szie.hu*

Faculty of Mechanical Engineering: *dekan@gek.szie.hu*

Faculty of Applied and Professional Arts: *foiskola@abk.szie.hu*

Faculty of Architecture and Civil Engineering: *szie.ymmfk@ymmfk.szie.hu*





**SZENT ISTVÁN
UNIVERSITY**

GÖDÖLLŐ

International Admissions
H-2103 Gödöllő, Páter K.u.1
Phone: 00 36 28-522-000/2187
Fax: 00 36 28-410-804

For admissions office use only
date
Student ID number

affix
photograph
here

Please fill in data fields using a PDF reader such as Adobe Reader or print clearly in black ink

Name (as it appears on your passport)			Gender	Place of Birth	Date of Birth
<input type="text"/> <small>Last / Family First / Given Middle</small>			M <input type="checkbox"/>	<input type="text"/>	<input type="text"/>
			F <input type="checkbox"/>		DD/ MM/ YYYY
Phone Number			Email Address		
<input type="text"/>			<input type="text"/>		
Permanent Home Address			Address for Reply (if same, please disregard)		
<input type="text"/>			<input type="text"/>		
<input type="text"/>			<input type="text"/>		
<input type="text"/>			<input type="text"/>		

Languages (please note mother tongue first)	Read	Write	Speak	Type of Certificate (please attach attested copy)
<input type="text"/>	N/A	N/A	N/A	N/A
<input type="text"/>	Excellent <input type="checkbox"/>	Excellent <input type="checkbox"/>	Excellent <input type="checkbox"/>	<input type="text"/>
<input type="text"/>	Middle <input type="checkbox"/>	Middle <input type="checkbox"/>	Middle <input type="checkbox"/>	
<input type="text"/>	Fair <input type="checkbox"/>	Fair <input type="checkbox"/>	Fair <input type="checkbox"/>	
<input type="text"/>	Excellent <input type="checkbox"/>	Excellent <input type="checkbox"/>	Excellent <input type="checkbox"/>	<input type="text"/>
<input type="text"/>	Middle <input type="checkbox"/>	Middle <input type="checkbox"/>	Middle <input type="checkbox"/>	
<input type="text"/>	Fair <input type="checkbox"/>	Fair <input type="checkbox"/>	Fair <input type="checkbox"/>	
<input type="text"/>	Excellent <input type="checkbox"/>	Excellent <input type="checkbox"/>	Excellent <input type="checkbox"/>	<input type="text"/>
<input type="text"/>	Middle <input type="checkbox"/>	Middle <input type="checkbox"/>	Middle <input type="checkbox"/>	
<input type="text"/>	Fair <input type="checkbox"/>	Fair <input type="checkbox"/>	Fair <input type="checkbox"/>	

<input type="checkbox"/> BSc	<input type="checkbox"/> Faculty of Agricultural and Environmental Sciences
<input type="checkbox"/> MSc	<input type="checkbox"/> Faculty of Economics and Social Sciences
<input type="checkbox"/> PhD	<input type="checkbox"/> Faculty of Mechanical Engineering

Program to which you are applying:

I have answered the above questions truthfully and completely to the best of my knowledge.

DD/MM/YYYY

Signature